

Agenda



Rural Capital of Food

Meeting name	Governance Committee
Date	Tuesday, 20 November 2018
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Governance Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	P. Cumbers (Chair)	J. Simpson (Vice-Chair)
	T. Bains	M. Blase
	J. Douglas	P. Faulkner
	M. Glancy	J. Illingworth
	P. Posnett	J. Wyatt

Quorum: 4 Councillors

Meeting enquiries	Catherine Richards
Email	crichards@melton.gov.uk
Agenda despatched	Monday, 12 November 2018

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 18 September 2018.	1 - 10
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	11 - 12
4.	INTERNAL AUDIT PROGRESS REPORT The Head of Internal Audit to submit a report to update Members on progress made in delivery of the 2018/19 Annual Audit Plan and key findings arising from audit assignments completed since the last Committee meeting.	13 - 28
5.	INTERNAL AUDIT PLANNING 2019/20 The Head of Internal Audit to advise the Committee on the proposed approach to development of the 2019/20 Audit Plan and consult Members on risk areas for consideration.	29 - 32
6.	FRAUD UPDATE The Head of Internal Audit to submit a report updating Members on the implementation and latest status of the Counter Fraud Action Plan.	33 - 36
7.	UPDATE ON GOVERNANCE ARRANGEMENTS The Director for Legal and Democratic Services to submit a report receiving the Leader's report on the Governance Development Group's work on the review of Governance arrangements (which is to be considered by the Extraordinary meeting of the Council on 21 November 2018) and requesting the Committee's comments on the Leader's report.	<i>To follow</i>
8.	CODE OF CONDUCT UPDATE The Monitoring Officer to submit a report to update the Committee on the latest position with regard to standards matters including the Code of Conduct, the Registration of Disclosable Pecuniary Interests and Other Interests and any complaints against Councillors dealt with under the Council's process.	37 - 40
9.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	